

# Kick-off Meeting Agenda

January 22, 2016 - 10:00 a.m. - 2:30 p.m.

Roaring River/Bennett Springs Conference Rooms - 1738 E. Elm Street, Jefferson City

*Show Me the Savings: A Statewide Technical Reference Manual  
as a Catalyst for Energy Efficiency in Missouri*

**10:00 a.m. Introductions-** Jane Epperson, Division of Energy

**10:05 a.m. Welcome** - Kristy Manning, Director, Division of Energy

## **10: 15 a.m. VEIC: TRM Project Overview**

- VEIC Role and Experience
- TRM Work Plan and Timeline
- Key Milestones and Deliverables
- TRM and EM&V 2.0

## **10:45 a.m. Stakeholder Engagement: Roles, Structure & Decision Making**

- Working Together – Collaborative Approach
- Oversight Committee – Definition and Role
- Technical Advisory Committee – Definition and Role
- Additional Contributors – Role and Benefit
- *Questions and Discussion*

## **11:30 a.m. Getting Started – Communication Plans**

- Information/Data Sharing Process and Repository
- Communications Process: Calls and Meetings
- Suggestions for Additional Contributors
- *Questions, Suggestions, Discussion*

## **12:00 p.m. Lunch (on your own)**

## **1:00 p.m. Q & A Follow-Up from Morning Session**

## **1:15 p.m. Highlights of the TRM Content and Structure**

- TRM Organizational Structure
- TRM Content: Measure Characterization and Measure List
- TRM Policy Framework/MEEIA

## **1:45 p.m. What Do We Need From YOU?**

- Available Data and Program Information and Sources
- Materials to Inform Policy Framework and Cross-Cutting Assumptions

## **2:15 p.m. Next Steps and Follow-up Actions**

## **2:30 p.m. Adjourn**