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# Missouri Certified Home Energy Auditor Application, Existing BPI or RESNET Certification Instructions for Form 780-2011

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Division of Energy Fact Sheet

05/2015

1. This application form is for those individuals who have been certified by one of the following, which includes successful completion of both the written and field exams:
  - Certified by Building Performance Institute (BPI) as a Certified Building Analyst, Energy Auditor, or Quality Control Inspector, or
  - Certified by Residential Energy Services Network (RESNET) as a Certified Rater.(Those individuals who do not possess one of the above credentials and wish to be certified must contact the Division of Energy to inquire.)
2. Fill out the portion of the application that applies to your certification. If you are certified by both BPI and RESNET, please fill out both the BPI and RESNET portions of the application.
3. As part of your application, you are requested to attach several items related to operating a business. These items are required if you are operating your own business through which you will use this certification. Please attach as much of the documentation as is available to expedite processing of your application. You are not required to provide this information if you are working for a business owned by someone other than yourself.
4. If you are seeking certification and operating the business as described above, you must check with the local city and county to determine whether a business license is required. You must also check with the Secretary of State's office to determine if business name registration is required through the Missouri Business Portal. This portal is a single point of entry for business registration, filings, licenses and permits for doing business in the State of Missouri and is located at [www.business.mo.gov](http://www.business.mo.gov)

## For More Information

For more information, please contact:

Missouri Department of Economic Development  
Division of Energy  
P.O. Box 1766  
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Web: [www.ded.mo.gov/energy](http://www.ded.mo.gov/energy)  
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